



Hartley Wintney Voluntary Care Group

Serving the Community since 1977

General Data Protection Regulations 2018 Privacy Notice

Your personal information – what is it? Personal information (personal data) is anything that can identify an individual. The processing of personal information is governed by the General Data Protection Regulations (GDPR).

Who are we? We are part of the Good Neighbours Network that comprises over 120 Good Neighbours groups across Hampshire. We support people who need help in their local community. Our group is the data controller with responsibility for processing this personal information.

How does our Group process your personal information? We comply with our obligations under GDPR by keeping your personal information up to date; by storing and destroying it securely either manually or electronically; by not collecting or retaining excessive amounts of personal information; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that processes are in place to protect your personal information.

What is the legitimate interest (lawful basis) for processing your personal information? We process your personal information so that we can help you with the offered group activity.

Sharing your personal information. Your personal information will be treated as confidential by us and will only be shared with other group members, so that we can undertake our activities in the community. There may be instances where we share your personal details with a voluntary organisation or public authority for referral or signposting purposes or if there is a safeguarding issue. We will only share your personal information with third parties with your permission.

How long do we keep your personal information? We will keep your personal information for as long as you are part of the group.

Your rights and your personal information. Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal information:

- The right to request a copy of personal information that the GNN holds about you
- The right to request personal information found to be inaccurate/out of date is corrected
- The right to request your personal information is erased where it is no longer necessary for us to retain such data
- The right to withdraw your consent to the processing at any time
- The right to request that we provide you with your personal information
- The right, where there is a dispute in relation to the accuracy or processing of your personal information, to request a restriction is placed on further processing
- The right to object to the processing of personal information (where applicable)
- The right to lodge a complaint with the Information Commissioner's Office

Contact Details To exercise your individual rights under the GDPR, or to get in touch with us with any queries or complaints, please contact us on info.hwcaregroup@gmail.com or 0845 5190855. Alternatively, you can contact the Information Commissioner's Office on 0303 123 1113.



GNN Hub is a partnership between the Dioceses of Guildford, Portsmouth and Winchester

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